



# Subcontractor's Application for Payment

126 Fern Street Santa Cruz CA 95060

**\*DUE BY THE 25<sup>TH</sup> OF EACH MONTH**

**Purchase Order Number (Account Code):** \_\_\_\_\_  
**Or, Contract Number** (on second page of contract): \_\_\_\_\_

*Note: The billing will not be processed without one of these numbers.*

From: \_\_\_\_\_  
Name and Address

Project \_\_\_\_\_

Payment Request Number: \_\_\_\_\_

Period of Pay Request \_\_\_\_ / \_\_\_\_ / \_\_\_\_ to \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Original Contract Amount: \$ \_\_\_\_\_

Percentage of work completed to date (Base Contract): \_\_\_\_\_ %

Value of work completed to date (Base Contract): \$ \_\_\_\_\_

Subtract 10% Retention: ( Accumulative ) \$ \_\_\_\_\_

Subtract amount previously billed: \$ \_\_\_\_\_

Amount due this request on Base Contract: \$ \_\_\_\_\_

### Change orders:

Approved change orders must be billed separately below.  
Use only change order number issued by Slatter Construction.

CO #	CO Amt	%Comp.	\$Complete	Less 10%	Less Prev. Billing	Amt. Due this request
_____	_____	X _____	= _____	- _____	- _____	= \$ _____
_____	_____	X _____	= _____	- _____	- _____	= \$ _____
_____	_____	X _____	= _____	- _____	- _____	= \$ _____
_____	_____	X _____	= _____	- _____	- _____	= \$ _____
_____	_____	X _____	= _____	- _____	- _____	= \$ _____

Add amount due on Contract to amount due on Change Orders for Total = \$ \_\_\_\_\_